2025 Spring AAS Nursing Admissions - IMPORTANT DATES TO REMEMBER & ACTION CHECKLIST

RECORD DATE WHEN STEP IS COMPLETED	ACTION/EVENT	DAY/DATE	COMMENTS	USEFUL LINKS	IMPORTANT INFORMATION
	Application Filing Period	**October 15, 2024** to **December 2, 2024**	ALL STUDENTS MUST FILE AN APPLICATION ONLINE	Application for Admission	Print confirmation message after submission of application and retain for your records.
	Pre-admission NLN-NEX Exam-Submission of Scores	Deadline for submission of test scores: Thursday **December 12, 2024**	Students must enroll for the NLN-NEX exam before they apply to the Program, and should take it as soon as possible. **Students may continue taking the NLN-NEX exam after 12/2/24 and up to 12/12/24.**	NLN Guide and Instructions for Spring 2025 / NLN Testing Dates for Spring 2025 Admissions	Submit your NLN-NEX scores to the Nursing Department by emailing them to AASnursingadmission@csi.cuny.edu
	Residency Requirement	Submission Deadline: Monday **December 2, 2024**	Email proof of U.S. Citizenship or Lawful Residency Status to Elaine Rocco at **elaine.rocco@csi.cuny.edu**	Residency Information	Students who do not submit the required proof of U.S. Citizenship or Lawful Residency Status will not be considered for acceptance into the AAS Nursing Program.
	Admission Status Notification	Monday **January 13, 2025**	Online after **10:00 am**	Application Portal	Students will not be notified of acceptance by email or in person. This portal will close on Tuesday, January 21, 2025.
	NRS 110 Registration	Wednesday, January 15**, 2025**	Self-ernoll in CUNYfirst after **10:00 am**		Registration instructions will be available upon receiving admission acceptance.
	NRS 110 Orientation (Attendance Required)	Wednesday **January 22, 2025** from **9:00 am to 1:00 pm** in **1P-Lecture Hall**	Admitted students will be notified with further information and instructions.		

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	CastleBranch Urine Drug Screen (UDS) (Required of Accepted Students ONLY)	UDS must be completed **between 1/13/25 and 1/21/25.**	Select code **UZ86dt** to order a Urine Drug Screen (UDS)	http://portal.castlebranch.com/uz86	Admitted students who do not order and complete a CastleBranch Urine Drug Screen (UDS) will not be allowed to remain matriculated to the AAS Nursing Program in the Spring 2025 semester. *NOTE: A copy of the UDS lab results must be submitted with the NPE to the CSI Health Center.*
	Nursing Physical Examination (NPE) Submission to the CSI Health Center for approval (Required of Accepted Students ONLY)	NPE must be completed and approved by the CSI Health Center **between 1/13/25 and 1/24/25.**	Submission of NPE is done in person by visiting the CSI Health Center in 1C-Room 112. Appointments are recommended and can be made by calling 718.982.3045. DO NOT EMAIL THE NPE & MEDICAL DOCUMENTS. **Appointments must be scheduled before the window given (1/13-1/24/25) due to quick turnaround time.**	NPE Instructions NPE Form	The NPE must be submitted to the CSI Health Center in person ONLY and before it is submitted to the Nursing Department office. **All students are strongly advised to have their NPE completed as much in advance of the deadline as possible (1/24/25). The NPE deadline is for clearance. This means that the NPE must be submitted to the CSI Health Center before January 24, 2025, in case any last minute adjustments need to be made.**
	CastleBranch Background Check (Required of Accepted Students ONLY)	Deadline: Friday **January 24, 2025**	Select code **UZ86bg** to order a Background Check.	http://portal.castlebranch.com/uz86	Approximate cost $130
	AHA Basic Life Support (BLS) Certificate (Required of Accepted Students)	Submission Deadline: Friday, **January 24, 2025**	The Nursing Department accepts BLS Certificates from the American Heart Association (AHA) ONLY.		More information on this requirement is included on the application status notification. **All students must reserve the following days for possible enrollment in a mandatory BLS hands-on class: 1/15/25, 1/16/25, 1/17/25, 1/21/25, 1/22/25, 1/23/25**
	N95 Mask Fit-testing (Required of Accepted Students)	Between Monday, **January 13, 2025**, and Thursday, **January 23, 2025**	Email Robert Blancke directly at **robert.blancke@csi.cuny.edu** or call him at **718.982.3833** to make an appointment.		More information on this requirement is included on the application status notification.
	Submission of Clinical Onboarding Documents to the Nursing Department office (Required of Accepted Students)	Between Monday, **January 13, 2025**, and Friday, **January 24, 2025**	Students must submit hard copies of their NPE, BLS, Background Check & Nursing Program Attestation to the Nursing Department office in **5S-213 (Monday to Friday from 9:00am to 5:00pm**).		