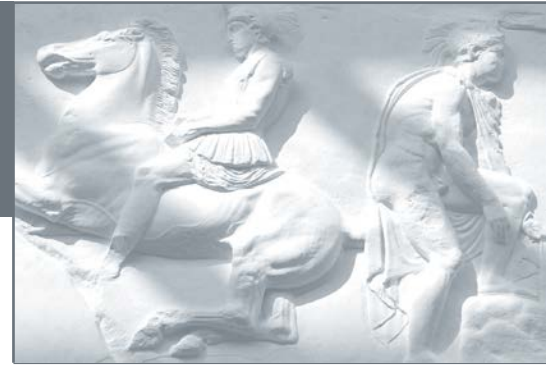


ADVANCED CERTIFICATE IN PUBLIC HISTORY

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Graduates of the **Public History (Advanced Certificate)** program at the College of Staten Island (CSI) will acquire academic expertise in the growing field of public history, as well as practical experience working in public history institutions such as museums, historical societies, or archives.

The program is particularly suitable for students pursuing or intending to pursue graduate programs in History. Post-baccalaureate staff and docents at public history institutions who wish to expand their credentials, knowledge, and skills will also benefit from the program.

DEGREE REQUIREMENTS

The Public History (Advanced Certificate) program is a 20 credit program consisting of three core courses and two specialist courses in Public History. The core courses include a four-credit practicum/internship course at a Public History institution such as a museum, archive, historical society, or historic site.

Core Courses:

- o Introduction to Historical Method
- o Seminar in Public History
- o Public History Practicum/Internship

Specialist Courses (select two):

- o Archival Studies
- o Archival Studies Practicum
- o Oral History
- o Museum Studies
- o History of New York

Students enrolled in the History MA Program can simultaneously complete the History MA and Public History (Advanced Certificate) program by successfully taking the following nine courses (for a total of 36 credits):

- o Introduction to Historical Method
- o Seminar in Public History
- o Public History Practicum/Internship
- o Two specialist courses in Public History
- o Four History MA courses from five areas of concentration (each course must cover a different area). The five areas of concentration are: History of Africa and the Middle East; History of Asia; History of Europe; History of Latin America and the Caribbean; History of the United States

ADMISSION REQUIREMENTS

- o Baccalaureate degree or current enrollment in a graduate program in History or a related field.
- o Overall grade-point average of 3.0 or higher in undergraduate courses.

Students currently enrolled in the History MA program at the College of Staten Island (CSI) are eligible to complete the Public History (Advanced Certificate) alongside their MA studies.

Students not enrolled in the History MA program at the College of Staten Island (CSI) may apply for admission to complete the Public History (Advanced Certificate) by itself or simultaneously with the MA in History. Applicants for the Public History (Advanced Certificate) should consult the timetable for admission for the MA program in History.

APPLICATION PROCEDURES

Graduate Application:

The application must be completed online at www.csi.cuny.edu/graduatestudies.

Transcripts:

Applicants must request official transcripts from all post-secondary institutions attended. If you are currently enrolled in a post-secondary institution, have one transcript sent now and another sent when you complete the courses that you are taking. Applicants who have been enrolled at CSI do not need to request a CSI transcript; the Office of Recruitment and Admissions will obtain a copy.

Application Fee:

A \$75.00 non-refundable application fee is required of all applicants. Please make your check or money order payable to the College of Staten Island. Veterans are exempt from paying the application fee. Veterans must provide proof of their Veteran/Military status in order to be waived from paying the application fee.

Letter of Statement:

A single typed page letter of intent describing the applicant's relevant experience as well as the reason and motivation for applying for the Certificate.

Resume:

Current résumé detailing all relevant past and present professional employment, experience, memberships, and related service.

Writing Sample:

Academic or professional writing sample (such as an academic paper, professional report, exhibition, or grant proposal) of up to 25 pages.

Letters of Recommendation:

Applicants must provide 2 letters of recommendation from professors, supervisors, or other mentors familiar with their achievements.

English Proficiency Examination: The TOEFL, IELTS, or PTE exam is required of students for whom English is a second language.

- **Test of English as a Foreign Language (TOEFL):** Minimum required score is 79 (Internet). For additional information or to register for the exam, please visit the TOEFL website at www.ets.org. Our institutional code is 2778.
- **International English Language Testing System (IELTS):** We will only accept the academic exam scores. Minimum required score: 6.5 (overall band. For additional information or to register for the exam, please visit the IELTS website at www.ielts.org.
- **Pearson Test of English (PTE):** Minimum required score is 53. For additional information or to register for the exam, please visit the PTE website at www.pearsonpte.com.

All documents must be submitted to the Office of Recruitment and Admissions.

Mailing Address:

Office of Recruitment and Admissions, Graduate Unit
College of Staten Island, CUNY
2800 Victory Boulevard, Building 2A, Room 103
Staten Island, NY 10314

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www.csi.cuny.edu/graduatestudies