

Position Announcement – Part-Time Accountant

The College of Staten Island Association, Inc. is a not-for-profit corporation related to the College of Staten Island. A position with the Association is NOT a city job.

Salary: \$25 per hour

PT Accountant for fast paced non-profit organization at the College of Staten Island. Experience with bookkeeping, accounting, general office responsibilities required. Responsibilities include assisting with daily accounting functions and year-end financial reporting. Ability to work with diverse populations a must. Proficiency in MS Office and familiarity with accounting software a plus.

To apply, email your resume and the names and contact information for three references to: Association@csi.cuny.edu No phone calls. Resumes will be reviewed until the position is filled.

As part of our commitment to affirmative action and as an equal opportunity employer, we are collecting data about our applicant pool. In this regard, we are asking that you consider completing a survey which you can access by copying and pasting the following link into your browser.

https://docs.google.com/forms/d/1yNE_qI31mzMIZq38-MAaGG0Om1VDcdyxnnngi9LNbuwk/edit

Please note that participation in the survey is 100% voluntary. The information you provide will be kept confidential and will have no impact on your application for this position. Equal Opportunity employment – AA/ADA Employer.