A College of Staten Island computer account allows you access to College of Staten Island computers, the Internet, the wireless network, and any shared space available to you.

Your new password **must**:

- ➢ Have at least 8 characters.
- ➢ Contain at least one capital letter.
- ➢ Contain at least one lower case letter.
- ➢ Contain at least one number or special character.
- ➢ **Not** be any of your last 4 passwords.

Passwords expire automatically every 180 days. You will be reminded to change your password before the expiration date via an email sent from Officeautomation@csi.cuny.edu . T*his email **will not** ask you to enter any personal information. It will only remind you that your password is about to expire.*

The Office of Technology Systems provides support for College of Staten Island computers only. If you need assistance with a personal computer, please contact your PC manufacturer or your software vendor.

A separate Microsoft hosted Office365 email account is available for your use. The College of Staten Island will use your Microsoft hosted email account to send you official electronic communications.

In the interest of network and personal security, password changes will not be done over the phone or via email.