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Center for Global Engagement
English Language Institute

The English Language Institute International Student Application

I am applying for ___ English Language Institute (ELI) only
I am applying for ___ Undergraduate Degree after ELI
I am applying for ___ Graduate Degree after ELI

I want to begin my studies for the following session(s):

PERSONAL DATA

Spring ___ Fall ___ Summer 1 ___ Summer 2 ___

___ Female ___ Male

Year _____

PLEASE INCLUDE A COPY OF YOUR PASSPORT or ID

Full Legal Name as it appears on your passport:

Surname/Last Name Given/First Name Middle Name

Permanent home address in your country _____

City & Zip Code Country

Telephone _____ E-Mail _____

Country of Birth _____ Birthdate _____ (Month)/____ (Day)/____ (Year)

Country of Citizenship _____ Passport _____

City of birth _____ Native language _____

Mailing address (only if different from address above)

Telephone _____

U.S. Permanent Resident (resident alien) ___ Yes ___ No

U.S. Citizen ___ Yes ___ No

I plan / do not plan to bring dependents with me to the United States: ___ Yes ___ No

Name of spouse _____

Country of Birth _____

Country of legal residence _____

Country of Citizenship _____

Number of dependent children: Attach names, date of birth and same information as for Spouse and copy of passports.

ELI Program schedule

F-1 students must register in a full time schedule only.

_____ 9 am to 2:30 pm (spring or fall) - Full time

_____ 9 am to 3:30 pm (summer) - Full time

_____ Reading/Writing/Grammar (9 am to 11:30 am -fall/spring- or 9 am to 12:30 pm - summer - Part-time)

_____ Conversation/TOEFL (12:30 pm to 2:30 pm -fall/spring- or 1:30 pm to 3:30 pm - summer - Part-time)

_____ Reading/Writing/Grammar/Conversation (9 am to 1:30 pm -fall/spring- or 9 am to 2:30 pm - summer - Part-time)

_____ Other: _____

In my opinion, my current English level:

_____ I am a beginner level

_____ I am an intermediate level

_____ I am an advanced level

FINANCIAL VERIFICATION FORM FOR INTERNATIONAL STUDENTS

It is your responsibility to demonstrate that sufficient funding is available to meet all College and living expenses during your studies, with the assumption that this funding will be available for the duration of your program. The appropriate immigration document (I-20 or DS-2019) cannot be issued without this form (completed, signed, and approved) and the appropriate supporting documents. All signatures must be original. See the Financial Requirements for International Students chart, which indicates the latest tuition and living-expense figures for your program.

PERSONAL FUNDS:

Submit a current official and original bank letter or statement verifying cash amount that is available in **English and in US dollars**

FAMILY/SPONSOR FUNDS:

Submit **BOTH**

- A current official and original bank letter or statement verifying cash amount that is available in **English and in US dollars**.
- A current official and original letter from the sponsor, certifying that she or he will finance your education for the duration of your studies in **English and in US dollars** with the completed **Statement of Financial Support**.

REFUND POLICY

Application fee: Due before program starts. Non-refundable.

Tuition Fee: Tuition fee is due before the program starts. Students who withdraw from the program **before** the first day of classes are entitled to a 100% tuition refund. Students who withdraw from the program **within 4 calendar days of the first day of classes** are entitled to a 75% tuition refund. Thereafter, The English Language Institute will not be able to refund any tuition money.

TUTORING: Application fee and tuition fee are non-refundable and payment must be made in full before start of session.

I understand the refund policy indicated above.

Applicant's signature _____

Date: _____ (Month) _____ (Day) _____ (Year)

PLEASE SUBMIT ALL OF THE FOLLOWING:

1. **This completed application.**
2. **Application fee:** US\$100 cash, check or money order to the College of Staten Island, or credit card (Master Card or Visa).
3. **A copy of your passport.**
4. **Statement of Financial Support.**
5. **Bank Statement:** Letterhead in English and in US dollars from sponsor or student's own bank statement if sponsoring him/herself.

Send documents by email to: elistudy@csi.cuny.edu

Or, mail documents to: College of Staten Island

English Language Institute
2800 Victory Blvd., Building 2A – 206
Staten Island, NY 10314

CREDIT CARD AUTHORIZATION FORM
(NO DEBIT CARDS ACCEPTED)

STUDENT'S FULL NAME (please print):

Full Name of Cardholder:

Complete Billing Address:

Billing Phone Number of Cardholder: _____

Card type: ___ Master Card ___ Visa - CARD

NUMBER: _____

Expiration Date: _____ (Month) _____ (Year)

Sec. Code (found on back of card, last 3 digits at end of signature line): _____

Amount (in US Dollars): _____

Paying for: Tuition _____ Application Fee _____

I-20 FedEx _____ Other _____

Signature of Cardholder: _____

Today's Date: _____ (MM/DD/YYYY)

Session: **Spring** _____ **Fall** _____ **Summer 1** _____ **Summer 2** _____

For Transfer Students Only

Current school name: _____

Please read and sign below to certify that you understand and acknowledge the following statements.

To the best of my knowledge, I do not have any outstanding payments related to tuition, fees or other to my current school.

To the best of my knowledge, I am in good academic standing at my current school.

To the best of my knowledge, I have been maintaining my F-1 immigration status and am not currently in any violation.

Signature _____

Name _____

Date _____ (MM/DD/YYYY)