

## New Student Visa Instructions and Application

### **I. Requirements for Issuance of Form I-20 for Degree-Seeking students at The College of Staten Island/CUNY**

*[NOTE: Students must first be admitted to CSI/CUNY before an I-20 is created]*

The following are requirements for the Form I-20 to be issued:

- 1) Application for the Student Certificate of Eligibility Application (Below)
- 2) Copy of your passport including name, date of birth and expiration date
- 3) **Proof of finances showing funds available as follows:**

For Undergraduate Programs:

- Living Expenses (food, housing, books, etc.) for 12 months = \$36,954\*
- Tuition + Fees (2 terms, 12 credits each) = \$15,439
- **TOTAL = \$52,393\*\***

For Graduate programs:

- Living Expenses (food, housing, books, etc.) for 12 months = \$36,954\*
- Tuition + Fees (2 terms 9 credits each) = \$15,949
- **TOTAL = \$52,903\*\***

*\*Subtract \$23,904.00 from the above costs, and complete section II.D below if room and board will be provided by a local sponsor. Please attach a proof of income (e.g. Employer's letter, paystub, W-2, income tax returns) and/or the sponsor's bank statement.*

*\*\*Add \$8,000 for a spouse and \$5,000 per dependent child*

- 4) Original or copies of personal financial documents (e.g. bank letters, monthly bank statements, etc.)
- 5) Sponsors providing financial or housing support should complete Section II, Statement of Financial Support below.
- 6) Scholarship letters, specifying the amount of award and terms, where applicable

Please return all documents to the following address:

**Office of Recruitment and Admissions**  
**College of Staten Island of the City of New York**  
**2800 Victory Blvd., 2A-103**  
**Staten Island, NY 10314 USA**  
Email: [intstudy@csi.cuny.edu](mailto:intstudy@csi.cuny.edu)

## II. Statement of Financial Support

This form is for individuals using their own income and/or savings to support a student in F-1 status at the College of Staten Island (CSI) of the City University of New York (CUNY). It *must be completed by the person who will provide the student with full or partial financial support* and/or room and board during the student's study at CSI/CUNY. **Sponsors providing financial support must complete items A-C. Sponsors providing room and board must complete items A, B, and D. Sponsors providing both financial support and room/board, please complete all sections, A-D.**

### A. SPONSOR INFORMATION

I \_\_\_\_\_ citizen of \_\_\_\_\_, and residing at  
(Name of Sponsor) (Country)

\_\_\_\_\_  
(Number & Street) (City/State) (Country) (Postal Code)

\_\_\_\_\_  
(Telephone)

Certify the following:

1) I am employed with \_\_\_\_\_  
(Name of Employer)

Located at \_\_\_\_\_  
(Number & Street) (City/State) (Country) (Postal Code)

\_\_\_\_\_  
(Telephone)

\_\_\_\_\_  
(email)

2) I have \$ \_\_\_\_\_ (U.S.\$) on deposit with \_\_\_\_\_  
(Name of Bank)

Address of Bank:

\_\_\_\_\_  
(Number & Street) (City/State) (Country) (Postal Code)

3) Attached is an original bank letter that verifies funds

### B. STUDENT INFORMATION

This statement of financial support is executed on behalf of

(Name of Student)

Who was born on \_\_\_\_\_ he/she is my \_\_\_\_\_  
(Month/Day/Year) (Relationship to Sponsor)

### C. FINANCIAL SUPPORT

I hereby certify that I will commit to provide him/her with the amount of \$ \_\_\_\_\_ (U.S. \$) for his/her tuition, fees, and/or living expenses while attending CSI.

(Signature of Sponsor) \_\_\_\_\_ (Date) \_\_\_\_\_

(Print Name) \_\_\_\_\_ (Date) \_\_\_\_\_

### D. ROOM AND BOARD SUPPORT

I hereby certify that I will provide the above student with **free room and board** in my home. (Valued at **\$23,904** for 12 months. Note that **this value cannot be included in any amount of financial support** being provided by in Section C above.)

By signing my name to this below, I certify that the information above is correct statement of my agreement to sponsor the student herein named.

(Signature of Sponsor) \_\_\_\_\_ (Date) \_\_\_\_\_

(Print Name) \_\_\_\_\_ (Date) \_\_\_\_\_



## Student Certificate of Eligibility Application (Form I-20)

International students who are coming to CSI/CUNY will need to obtain a Certificate of Eligibility (Form I-20) in order to enter and/or remain in the U.S. as an F-1 or J-1 student. This requirement applies whether you are a new student, a transfer student from another U.S. university, or a student transferring between CUNY colleges. **NOTE: Use your name as it appears in your passport.**

1. Name \_\_\_\_\_  
(Family name/s) (Given name/s)

2. Sex (check one): Male  Female

3. Present Mailing Address: \_\_\_\_\_  
(Number & Street) (City/State) (Country) (Postal Code)

4. Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

5. Date of Birth \_\_\_\_\_

6. City of Birth: \_\_\_\_\_

7. Country of Birth \_\_\_\_\_

8. Country of Residence \_\_\_\_\_

9. Country of Citizenship \_\_\_\_\_

10. Permanent Address Outside the U.S.

\_\_\_\_\_  
(Number, Street, Apartment) (City)

\_\_\_\_\_  
(State) (Country)

\_\_\_\_\_  
(Postal Code)

11. Are you currently studying at a U.S. institution or college?  Yes  No

○ If yes, name of institution: \_\_\_\_\_

12. Do you currently hold F-1/J-1 status? (Check one):  Yes  No

**Attach a copy of your passport pages, showing your photo, the passport number and expiration date.**

**TO BE COMPLETED BY APPLICANTS ALREADY IN THE UNITED STATES**

**If you are currently in the U.S. in F-1 or J-1 status, please complete items #13-15 below.**

13. School that issued most recent Form I-20 SEVIS # N\_\_\_\_\_

14. Current U.S. school name:\_\_\_\_\_

15. Address

\_\_\_\_\_  
(Number, Street, Apartment)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Country)